GuocoLand (Malaysia) Berhad (192001000022 (300-K))

A Member of the Hong Leong Group

ADMINISTRATIVE GUIDE TO SHAREHOLDERS
FOR THE EXTRAORDINARY GENERAL MEETING ("EGM" or "MEETING")

Day, Date : Friday, 29 May 2026
Time : 3.00 p.m.
Venue : Wau Bulan Ballroom, Level 2, Sofitel Kuala Lumpur Damansara
No. 6, Jalan Damanlela, Bukit Damansara, 50490 Kuala Lumpur

CIRCULAR TO SHAREHOLDERS

We are pleased to inform you that the following documents of GuocoLand (Malaysia) Berhad ("**GLM**" or the "**Company**") are available and can be downloaded from GLM's website at https://guocoland.com.my/investor-relations. You may also scan the QR Code to access the documents.

1. Circular to Shareholders in relation to the Proposed Privatisation of GLM by way of a Selective Capital Reduction and Repayment Exercise of GLM pursuant to Section 116 of the Companies Act 2016;
2. Independent Advice Letter;
3. Notice of EGM;
4. Form of Proxy; and
5. Administrative Guide.

QR CODE

ENTITLEMENT TO ATTEND AND VOTE

Only shareholders whose names appear in the Record of Depositors of GLM as at 21 May 2026, or their appointed proxy(ies), shall be entitled to attend and vote at the EGM.

LODGEMENT OF FORM OF PROXY

If you are unable to attend the EGM and wish to appoint other person(s) to be your proxy, please complete the Form of Proxy in accordance with the instructions therein. The appointment of a proxy may be made in a hard copy form or by electronic means in the following manner and must be received by the Company not less than forty-eight (48) hours before the time appointed for holding the EGM or any adjournment thereof:

(i) In hard copy form – The Form of Proxy must be deposited at the registered office of the Company situated at Level 32, Menara Hong Leong, No. 6, Jalan Damanlela, Bukit Damansara, 50490 Kuala Lumpur, Malaysia.
(ii) By electronic means via email – The Form of Proxy must be received by the Company via email at cosec-glm@guocoland.com.

If you wish to attend and participate in the Meeting yourself, please do not submit any proxy form for the Meeting. You will not be allowed to attend and participate in the Meeting together with a proxy appointed by you.

If you have submitted your Form of Proxy prior to the EGM and subsequently decide to appoint another person or wish to attend and participate in the Meeting yourself, please write in to cosec-glm@guocoland.com to revoke the earlier appointed proxy(ies) at least forty-eight (48) hours before the EGM. On revocation, your proxy(ies) will not be allowed to attend and participate in the Meeting. In such event, you should advise your proxy(ies) accordingly.

REGISTRATION

1. Registration will commence at 1.30 p.m. at the registration area and will end at a time as directed by the Chairman of the Meeting.
2. Please produce your original National Registration Identification Card ("**NRIC**") or Passport at the registration counter for verification.
3. You are not allowed to register on behalf of another shareholder/proxy, even with the original NRIC or Passport of that other shareholder/proxy.

PARKING

1. Parking is available at the visitors' parking bays at Levels B3 to B6 of Menara Hong Leong/Damansara City Mall/Sofitel Kuala Lumpur Damansara.
2. Complimentary parking will be provided to the attendees.

MOBILE DEVICES

1. Please ensure that all mobile devices (i.e. phones/other sound emitting devices) are switched off or put on silent mode during the Meeting to ensure smooth and uninterrupted proceedings.
2. Photography and recording of the Meeting proceedings, vocal or audio-visual, are strictly prohibited.

PERSONAL BELONGINGS

Please take care of your personal belongings. GLM will not be held responsible for any missing personal belongings.

GENERAL ENQUIRY

For enquiries and administrative details concerning the EGM, please contact the following during office hours:

Hong Leong Share Registration Services Sdn Bhd
Level 25, Menara Hong Leong
No. 6, Jalan Damanlela, Bukit Damansara
50490 Kuala Lumpur, Malaysia

Tel No.	:	03-2088 8818
Fax No.	:	03-2088 8990
Contact person	:	Ms Lee Mun Yee
Email address	:	hlsrs@hongleong.com

PERSONAL DATA NOTICE

By registering for participation in person for the Meeting, attending the Meeting and/or submitting the instrument appointing a proxy(ies) and/or representative(s), the member of the Company acknowledges that he/she has read the Company's Privacy Policy at https://guocoland.com.my/privacy-policy, and consents to and/or warrants that he/she has obtained the prior consent of the appointed proxy/ representative (as applicable), for the collection, use, disclosure and processing of their personal data by the Company, its related corporations, agents and/or third party service providers for purposes of organising, conducting, facilitating and administering the Meeting; for enabling access to, participation in and the exercise of shareholder rights by the member or via the appointed proxy/representative in the Meeting; for communicating with and dealing with the inquiries of the member; for registration, preparing attendance lists, minutes of Meeting and any documents in relation to the Meeting; and for the Company, its agents and/or third party service providers to comply with the requirements of applicable laws, listing rules, regulations and/or guidelines. The member agrees that he/she will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the member's breach of the above warranty.